

**Address:** 28301-B Industrial Blvd. Hayward, CA 94545 **Office:** (510) 786-1121 **Fax:** (510) 786-1122

March 2020

Message to all of our Employees, Vendors, and Clients:

Dynamic Security Technologies (DST) is actively monitoring & responding to the current situation regarding the COVID-19 pandemic. On 3/19/2020, Governor Gavin Newsome had instituted a "Shelter in Place" order all throughout the entire State of California.

Many non-essential businesses were forced to temporarily close, while "essential" businesses are allowed to remain open. There is a lot of confusion regarding which businesses can remain open.

DST will be <u>continuing day-to-day business operations as usual</u>, as many of our clients that we serve provide "essential functions" to our local communities and government. This includes, but is not limited to: Police Stations, Hospitals, Clinics, Healthcare Facilities, Housing, Biotech, Pharma & more.

We are in the business of safety & security. DST is ready to serve the needs of 100% of all our clients.

As we continuously monitor and formulate policies around the CDC, Federal, State, and local jurisdictions, we have implemented a company-wide Safety Protocol for this COVID-19 epidemic:

- 1. We have honored the voluntary requests of 33% of our field operations staff for them to stay at home throughout the duration of the current "Shelter in Place" Order.
- 2. Whenever possible, all other staff are working remotely.
- 3. Our office (in Hayward, CA) is operating at minimum capacity, but still adequately functional.
- 4. We are individually practicing regular/frequent handwashing, and doing so in abidance to CDC recommended procedures.
- 5. Whether at home, at our office, or at customer premises, we are practicing Social Distancing and actively cleaning/disinfecting all common surfaces and work areas using company-provided disinfectants, gloves and solutions.

We hope that you and your families remain safe during this unparalleled time of calamity...

Sincerely, Bryan Buenaventura

President - Dynamic Security Technologies

California Contractor's License #: 902667 Company Website: www.dystinc.com

**DIR Registration #:** 1000043982